



Final Project Summary Report and Measurable Results for EPF LWRP Projects

Local government, non-profit, or consultant project managers should complete this report after completion of a Department of State EPF LWRP grant project. This survey is intended to collect basic project information that will help the Department to gauge project successes and challenges. This data will be compiled for our reporting on project activities and may help us to direct future technical assistance and program improvements.

Please note: This form must be completed in a single browser session, so it is recommended that you prepare and save any longer responses in a separate document to avoid data loss. For questions that require longer responses, these should be no longer than 4,000 characters in length (less than 1 page in a Word document with standard formatting). Please contact opdcontracts@dos.ny.gov with any questions.

* Required

1. Date *

1/16/2023



2. Contract Number *

C1001346

3. Project Title *

Cordwood Path and Cordwood Park Stormwater Management Feasibility Study

4. Grant Recipient Type *

- ☐ City
- ☐ County
- ☒ Town
- ☐ Village
- ☐ Non-Profit

5. Grant Recipient Name *

Town of Smithtown

6. Local Project Manager Name *

The local point person, who was responsible for project implementation on a day-to-day basis

Christopher Carter, P.E. (Assistant Town Engineer)

7. Local Project Manager Phone *

(631) 360-7550

8. Local Project Manager Email *

CCarter@smithtownny.gov

9. Total Project Cost

Total project cost = actual state funding reimbursed + actual value of local match expended

The value must be a number N+P Consultant Fees \$89,000.00

10. If this project advances a previous project funded under an EPF LWRP grant (i.e. advances a design project to construction), then please list previous project titles and contract numbers

Enter your answer

11. Please provide a summary of the work that was accomplished on the overall project using the template below. We're looking for success stories that show an issue being addressed, the actual impact, and the importance to your community. A great story is one that demonstrates multiple partners working together, has quantifiable numbers (such as saves dollars; is the biggest, worst, best, first, last, etc.) and is particularly different, new, or groundbreaking. An impactful story also includes a testimonial and shows a link to place-based conservation and/or green infrastructure. For projects located in the NYS coastal area, we are also interested in stories related to coastal resilience, coastal economies, and coastal intelligence (information for decision makers).

*Please note that this story may be shared with our federal partners for grant reporting, and may also be included in future website and/or outreach materials produced by the Department. Please limit responses to less than 4,000 characters. *

PLEASE USE THIS TEMPLATE FOR YOUR STORY:

THE PROBLEM: [Provide a brief description of the problem that the program/project addressed].

THE FIX: [Provide a brief description of what the program/project did to address the problem].

THE IMPACT: [Provide a brief description the program/projects efforts had].

MORE INFORMATION: [If available, provide a link to online information or the title of hard copy document(s) and how it could be obtained].

PARTNERS: [List any partners that you worked with to achieve this accomplishment].

Enter your answer



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* Required

Planning Component

Measurable Results. Please enter "0" for any quantitative measures that are not applicable

12. Did the project include a planning component? *

Planning includes LWRP preparation and amendments, comprehensive plans and zoning regulations, watershed planning, regional planning, marketing plans, restoration plans, and feasibility studies.

☒ Yes

☐ No

13. What type of planning was completed? *

☐ New LWRP

☐ LWRP Update or Amendment

☐ Watershed Management Plan

☐ Feasibility Plan

☐ Marketing Plan

☐ Comprehensive Plan

☐ Zoning/Local Regulations Update

☐ Restoration Plan

☐ Other

14. Briefly describe the planning work that was completed.

Include any plan findings or recommended strategies

Enter your answer

15. Date of planning component initiation

Please input date (M/d/yyyy)



16. Date of planning component completion

Please input date (M/d/yyyy)



17. Miles of shoreline in planning area

The value must be a number

18. Acres of upland in project area

The value must be a number

24 Acre Tributary Watershed for Cordwood

19. Acres of wetland or underwater land in project area

The value must be a number

Less than 1

20. Number of local laws prepared or amended as a result of planning component

The value must be a number

21. Number of stakeholder organizations involved in the planning process

The value must be a number

Village of Head of Harbor + Village of Nissequogue + Adjacent Local Residents

22. Number of project/waterfront advisory committee members engaged in the planning process

The value must be a number

12 Total for Feasibility Study... Would this apply to the planning process?

| Name | Affiliation | Contact Information |
|---------------------|--|----------------------------|
| Kathleen Albrecht | Smithtown Conservation Advisory Board | aroundsmithtown@yahoo.com |
| Armand DeRose | Smithtown Conservation Advisory Board | aderose@optonline.net |
| Jack Hessel | Smithtown Conservation Advisory Board | cptjackh@optonline.net |
| A. Lawrence Liquori | Smithtown Conservation Advisory Board | LLiquori@jacka-liquori.com |
| Thomas D. McCarthy | Smithtown Conservation Advisory Board | Tommymac317@aol.com |
| Thomas Lohmann | Smithtown Town Council | TWLohmann@smithtownny.gov |
| Daniel Falasco | Village Engineer of Nissequogue and Head-of-the-Harbor | Dan.falasco@outlook.com |
| David Barnes | Smithtown Department of Environment and Waterways | dbarnes@smithtownny.gov |
| Christopher Carter | Smithtown Engineering Department | ccarter@smithtownny.gov |
| Mitchell Crowley | Smithtown Traffic Safety Department | mcrowley@smithtownny.gov |
| Allyson Murray | Smithtown Planning Department | amurray@smithtownny.gov |
| Robert Murphy | Smithtown Highway Department | rmurphy@smithtownny.gov |

**Italics represent members that serve only in an advisory capacity.*

23. Please list any other quantitative metrics that capture planning accomplishments

Enter your answer

24. Please list the consultant firms that worked on the planning component

Enter your answer

25. What was the final result of the planning component?

i.e. Fully approved LWRP, feasibility study, master plan, draft zoning amendment, land use regulations etc.

Enter your answer

26. Has the planning component been adopted by the local legislative body?

- ☐ Yes
- ☒ Not Yet
- ☐ Not Required/Applicable

Back



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* Required

Design Component

Measurable Results. Please enter "0" for any quantitative measures that are not applicable

27. Did the project include a design component? *

Design schematic, conceptual, the development of plans and specs, the development of construction and bid documents, and pre-construction activities such as permitting, approval, and site control. For the purposes of this survey, design also includes site-specific master planning.

☒ Yes

☐ No

28. Select the type(s) of design that were completed

☐ Site-specific master planning

☒ Conceptual

☐ Draft

☐ Final

☐ Engineering Specifications

☐ Other

29. Briefly describe the design work that was completed

Include a detailed description of what is to be built

Enter your answer

Concept Design Recommendations based on Study. Concept Designs specific to drainage mitigation projects.

30. Date of design component initiation

Please input date (M/d/yyyy)

Concept Design Initiation - 12/2020



31. Date of design component completion

Please input date (M/d/yyyy)

Concept Design Completion - 12/2022



32. Miles of shoreline in design project area

The value must be a number

Less than 1 Mile of Shoreline

33. Acreage of upland in design project area

The value must be a number

24 Acres - Tributary Watershed

34. Acreage of open water in design project area

The value must be a number

Design Projects up to Open Water. No Open Water Design Projects.

35. Acreage of designated wetlands in design project area

| | |
|----------------------------|---|
| The value must be a number | Concept Discussions for Projects and Restoration Adjacent to Wetlands. Less than 1 Acre of Disturbance. |
|----------------------------|---|

36. Number of new public access features designed

| | |
|----------------------------|---|
| The value must be a number | (1) Concept Design for Public Access to Cordwood Park and Stony Brook Harbor. |
|----------------------------|---|

37. Miles of new trails or routes designed

| | |
|----------------------------|-----|
| The value must be a number | N/A |
|----------------------------|-----|

38. Number of new physical structures or buildings designed

| | |
|----------------------------|-----|
| The value must be a number | N/A |
|----------------------------|-----|

39. Linear feet of flooding and erosion protection features designed

| | |
|----------------------------|---|
| The value must be a number | Multiple Concept Design Projects. Lengths Vary. |
|----------------------------|---|

40. Acreage of upland area with reduced flooding or erosion risk as a result of design

| | |
|----------------------------|----------|
| The value must be a number | 24 Acres |
|----------------------------|----------|

41. Acreage of upland area with improved ecological function as a result of design

| | |
|----------------------------|---|
| The value must be a number | Impact Based on 24 Acres of Drainage Mitigation Recommendations |
|----------------------------|---|

42. Acreage of wetland or underwater lands with improved ecological function as a result of design

| | |
|----------------------------|---|
| The value must be a number | Impact Based on 24 Acres of Drainage Mitigation Recommendations |
|----------------------------|---|

43. Please list any other quantitative metrics that capture design component accomplishments

| | |
|-------------------|---|
| Enter your answer | See Feasibility Study, Section 4.3 for Metrics on Multiple Designs. |
|-------------------|---|

44. Does the design add capacity/accessibility for a greater number of people/users?

☐ Yes

☒ No

☐ Not Yet Determined

45. Does the design increase the level of service for vessels utilizing a dock or structure?

☐ Yes

☐ No

☒ Not Yet Determined

46. Does the design enhance or improve an existing upland structure or building?

- ☐ Yes
- ☒ No
- ☐ Not Yet Determined

47. Please list the consultant firms that worked on the design component

Enter your answer Nelson + Pope
Hirani Surveying

48. Select any permits or approvals that were prepared as part of this project

- ☐ SEQRA
- ☐ Local municipal permits/approvals
- ☐ County permits/approvals
- ☐ Joint Application (DEC, OGS, Army Corps, DOS)
- ☐ SHPO
- ☐ Electric/Utility
- ☐ State Agency Permits/Approvals (DEC, DOT, Canal Corp, etc.)
- ☐ Federal Permits/Approvals
- ☒ None
- ☐ Other

49. Has public access to the project area been established or secured via public ownership, easement or other form of agreement

- ☒ Yes Already in place.
- ☐ No
- ☐ To be determined

[Back](#)

Page 3 of 7

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* Required

Construction Component

Measurable Results. Please enter "0" for any quantitative measures that are not applicable

50. Did the project include a construction component? *

Construction includes the work by contractors or municipal forces who will build or install the project. Construction includes the bidding and procurement of contractors, any site preparation work, installation, purchase of equipment and supplies, and construction coordination

☐ Yes

☒ No

[Back](#)

Page 4 of 7

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Final Project Summary Report and Measurable Results for EPF LWRP Projects

* Required

Education/Outreach

Measurable Results. Please enter "0" for any quantitative measures that are not applicable

51. Did the project include education/outreach? *

Most projects are required to include education or outreach. Examples include the preparation of a community outreach plan, conducting public meetings, events, or surveys. Coordinating a project advisory committee and holding committee meetings, engaging stakeholders, and preparing outreach materials are also considered education/outreach for the purposes of this report.

☒ Yes

☐ No

52. For which phases was education or outreach conducted?

Select all that apply

☒ Planning

☒ Design

☐ Construction

53. What type(s) of education and outreach were completed?

☒ Public meeting (virtual or in-person)

☐ Open House/Walk-through

☐ Workshop/Training/Webinar (virtual or in-person)

☒ Pop-up event

☐ Survey

☐ Charette

☐ Stakeholder interviews

☒ Advisory committee/task force meetings

☐ Other

54. Briefly describe the education/outreach that was completed

Enter your answer Two Public Outreach Meetings
Pop-up Public Meeting
Multiple Advisory Committee Meetings

55. Number of public meetings that were held

The value must be a number 2 Formal Public Meetings, 1 In-Formal Public Meeting, Multiple Committee Meetings

56. Number of open houses or walk-throughs that were held

The value must be a number

57. Number of workshops, trainings or webinars provided

The value must be a number

58. Number of pop-up events held

The value must be a number

59. Number of survey responses received

The value must be a number

60. Number of charettes held

The value must be a number

61. Number of stakeholder interviews conducted

The value must be a number

62. Cumulative number of participants engaged

In total, how many stakeholders were engaged through the entire process - including those that were on project advisory committee

The value must be a number

Upwards of 40 People - Public Residents, Town & Village Officials, Committee Members

63. Please list any other quantitative metrics that capture education/outreach component accomplishments

Enter your answer

64. Did the education and outreach capture demographic measures of people/groups engaged?

- ☐ Yes
- ☐ No

65. Did the project involve any large-scale public events attended by local municipal or political representatives?

- ☒ Yes
- ☐ No

66. Please provide the dates (MM/YYYY) and brief descriptions of the large-scale event(s)

Enter your answer

First Formal Public Meeting Date: 4/29/2021
Second Formal Public Meeting Date: 11/03/2022

Back

Page 5 of 7

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* Required

Overall Project Outcomes

67. Please provide links to any press or local reporting that highlight project success

Enter your answer

68. Briefly describe the next steps for this project, if any, or complimentary projects that the community will undertake to achieve larger community goals and objectives *

Enter your answer

Town & Village to Apply for Grant and/or other Funding Opportunities for Design and Construction

Back

Page 6 of 7

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Visual Documentation

The Department of State, Office of Planning, Development, and Community Infrastructure requests visual documentation for our Environmental Protection Fund projects. Visual documentation can include photo or video, and should illustrate the final project product and, as appropriate, activities undertaken to complete the project. For example, some projects would call for visual documentation that include photographs of volunteer or community outreach events, renderings and conceptual designs, or photographs of construction progress.

Planning, design, construction, and education/outreach projects call for different visual documentation. Therefore, the following guidelines are suggested:

- For planning projects, visuals of any graphics, where appropriate, that illustrate the final product.
- For design projects, visuals of renderings and/or graphics that depict the final product.
- For construction projects, photographs or videos of work in progress and the finished project.
- For education/outreach projects, visuals or video of outreach events, public meetings, and gatherings. Also submit digital versions of outreach materials prepared for such events, including presentations, handouts, infographics, posters, or boards.

Accepted Formats

- GIS Files: Electronic data for all Geographic Information System-based mapping products and associated spatial data must be submitted in either ArcGIS format, or similar product acceptable to the Department, and comply with the requirements for Contract GIS Products. Formal metadata must be provided with all digital GIS data which includes, at minimum, a file summary/abstract, intended use, data, source data, and author information.
- Plans and Designs: Electronic data for all designs, drawings, and plans must be submitted in the original software that they were created (such as CAD format or other similar product acceptable to the Department), as well as in JPG format.
- Photographs and images: Photos must be submitted in JPG format with a minimum resolution of 300 dpi must be dated and captioned with the location and a brief description of the activity being documented and include any associated metadata (including the photo's GPS location where available).
- Other digital media: Microsoft PowerPoint or Adobe PDF format is preferred.

Submittal:

Please email visuals to your DOS Project Manager. If a hardcopy is requested, mail to:

New York State Department of State
Office of Planning & Development
ATTN: [Project Manager Name]
One Commerce Plaza
99 Washington Avenue - Suite 1010
Albany, New York 12231-0001

[Back](#)

Page 7 of 7

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